



Position Announcements and Job Description:

Census Canvasser (Part Time)

Who We Are

The Hispanic Federation (HF) is the nation's premier Latino nonprofit membership organization. Founded in 1990, HF supports Hispanic families and strengthens Latino institutions through grantmaking and direct services in the areas of education, health, immigration, civic engagement, economic empowerment and the environment. Values that drive our work include equality, fairness, diversity and empathy.

Who We Seek

The Hispanic Federation seeks a **Census Canvasser** to work with the Civic Engagement team and external partners to build awareness and mobilize census response efforts. The Census Outreach Captain will be responsible for coordinating neighborhood-based efforts related to Census 2020. This role will have flexible hours and will require travel throughout the five boroughs.

Position Location: New York City

Reports to: Civic Engagement Coordinator

Job Duties and Responsibilities

- Conducting outreach at community events and through community-based organizations in Hard to Count (HTC) neighborhoods
- Collecting Census pledge cards and distributing Census information to community members
- Travel to all five boroughs in NYC
- Tracking outreach activities
- Attending all required orientation/trainings and weekly supervision meetings

Required Skills and Qualifications:

- Must be available mid-February through June 2020
- Must be bilingual in English and Spanish
- Previous outreach experience in immigrant and Hispanic communities preferred
- Must be legally authorized to work in the U.S.
- Must be over 18 years of age

To Apply

This is a part-time position that pays \$17 per hour and will require an average of 25 hours per week. To apply, please email a cover letter and resume to careers@hispanicfederation.org. No telephone calls.